COURSE OUTLINE

(1) GENERAL

SCHOOL	SCHOOL OF ENVIRONMENT, GEOGRAPHY AND APPLIED ECONOMICS		
ACADEMIC UNIT	DEPARTMENT OF GEOGRAPHY		
LEVEL OF STUDIES	UNDERGRADUATE		
COURSE CODE	**ΓΕ3200**	**SEMESTER**	**2nd**
COURSE TITLE	ACADEMIC SKILLS AND METHODOLOGY OF SCIENTIFIC WRITING		

INDEPENDENT TEACHING ACTIVITIES	**WEEKLY TEACHING HOURS**	**CREDITS**
	3	5

COURSE TYPE	General background, knowledge and skills development
PREREQUISITE COURSES:	None. However the acquaintance with the scientific field of geography as it is addressed in the modules of the previous (1st) and running (2nd) Semesters of study, will definitely facilitate the response to some specific parts of the course.
LANGUAGE OF INSTRUCTION and EXAMINATIONS:	GREEK
IS THE COURSE OFFERED TO ERASMUS STUDENTS	NO
COURSE WEBSITE (URL)	https://eclass.hua.gr/courses/GEO236/

(2) LEARNING OUTCOMES

Learning outcomes
By the end of the module "ACADEMIC SKILLS AND METHODOLOGY OF SCIENTIFIC WRITING", students are expected to be able to: a) Distinguish the original writing and the types of writing. b) Design a personal study plan. c) Recognize and implement different types of communication. d) Recognize the importance of critical thinking in the decision-making process. e) Describe, identify and apply the main referencing systems in use in scientific publications related to the geographer's interests. f) Describe the scientific community of geographers, the various ways through which geographers communicate, and quote some journals in the field of geography. g) Name, describe and identify Greek-language and foreign-language / multilingual electronic tools and internet means for bibliographical research and resources search within the broad field of geography, as well as assess the accuracy of the websites where resources are available from, in correlation with a specific type of academic assignment or scientific text. h) Design and implement a bibliographic search strategy in correlation with a specific type of academic assignment, and outline a draft plan of it.
General Competences
- Search for, analysis and synthesis of data and information, with the use of the necessary technology. - Decision-making.

- Working independently.
- Team work.
- Production of free, creative and inductive thinking.

(3) SYLLABUS

(The even weeks of the Semester's 13 teaching weeks) Types of writing and academic writing. Authentic writing instead of plagiarism. Vocabulary building, text semantics and editing. Time management. Study and note-taking strategies. Communication in the academic community and the use of language in electronic media (e.g. emails). Developing problem solving strategies. Critical thinking in decision-making process.

(The odd weeks) The scientific discourse in the field of geography. – The types of academic written assignments and scientific texts. – Bibliography, citation and reference systems. – The scientific community of geographers. – Scientific editing and publishing: editors, publishers and journals interesting geographers (new/old, in print, digitalized, electronic). – The libraries (physical, digital), and the electronic bibliographical resources and tools. – Multiple and selective use of the internet.– Documenting: search, finding, evaluation and provision of sources & resources. – Language issues: dictionaries, glossaries, translation engines.

(4) TEACHING and LEARNING METHODS - EVALUATION

<table>
<tr><td>DELIVERY</td><td>Face-to-face
In the classroom / in the Computer Lab</td></tr>
<tr><td>USE OF INFORMATION AND COMMUNICATIONS TECHNOLOGY</td><td>Use of ICT
• in teaching: slide presentation, internet and e-class platform;
• in communication with students: e-class platform, e-mail, internet;
• in training exercises: (v. supra);
• in final assessment: (v. supra).</td></tr>
<tr><td>TEACHING METHODS</td><td>After a common three-hour period of the first week, for the next 12 weeks teaching activities are shared into two folds of content (see syllabus above), run by two different teachers, who alternate on a weekly basis.
<table>
<tr><th>Activity</th><th>Semester workload (even week)</th><th>Semester workload (odd week) In the Computer Lab</th></tr>
<tr><td>Interactive teaching</td><td>12 hours</td><td>12 hours</td></tr>
<tr><td>Seminars</td><td>3 hours</td><td>3 hours</td></tr>
<tr><td>Assignments in the classroom - Computer Lab and/or at home, individually / in group</td><td>6 hours</td><td>3 hours</td></tr>
<tr><td>lectures</td><td>1,5 hour</td><td>1,5 hour</td></tr>
<tr><td>Study, revision of samples</td><td>22 hours</td><td>25 hours</td></tr>
<tr><td>Evaluation assignment writing</td><td>16 hours</td><td>20 hours</td></tr>
<tr><td>Course total</td><td>60,5 hours</td><td>64,5 hours</td></tr>
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STUDENT PERFORMANCE EVALUATION	• Language of evaluation: Greek • Methods of evaluation: two individual written assignments (one corresponding to each fold of the module). It may be a comprehensive examination or consist of different parts/ questions focusing on specific matters. The allocated time for assignment preparation and writing is correlated to the kind of the examination. • Evaluation: "Successful" for achievement of both written assignments. / "Unsuccessful". Students are entitled to submit an improved version of the unsuccessful written assignment(s) in the examination period of September of the same academic year. • Evaluation criteria: - The correctness and comprehensiveness of answers. - The accuracy of decisions. - The relevance in applying knowledge. - The adequacy of justifications. - The compliance with the instructions related to lay-out and submission procedure.

(5) BIBLIOGRAPHY

Kneale, Pauline E. (2003). *Study Skills for Geography Students. A practical Guide*, 2nd ed. London: Arnold.

Kneale, Pauline .E. (2011). *Study Skills for Geography, Earth and Environmental Science Students.* 3rd ed., London: Hodder Education.

McWhorter, Kathleen, T. (2011). *Study and critical thinking skills in college*. 7th ed., Boston, Mass.: Longman.

Race, Ph. (2003). *How to Study: Practical Tips for Students.* Wiley-Blackwell.

- Related academic journals:

The *Journal of Geography in Higher Education* (*JGHE*), Taylor and Francis Print ISSN: 0309-8265 Online ISSN: 1466-1845 διαθέσιμο από http://www.tandfonline.com/toc/cjgh20/current